

Procedure for third-country students seeking employment in Malta

Non-EU citizens who are following (i) English-language courses at education establishments licensed by the ELT Council, and (ii) level-rated courses approved by MQRIC at MQF levels 1-4, may take up employment in Malta for a maximum period of 20 hours per week.

Only students whose course exceeds a minimum duration of 90 days may apply for request a work permit from Jobsplus. Eligible students must have their visa renewed in Malta prior to applying for the work permit. Non-visa nationals must apply for a national visa before the expiry of their initial 90-day authorisation to stay in Malta. Students may lodge an application for a visa extension after 21 days from the date of arrival in Malta. Applications may be submitted to:

Central Visa Unit, St. Calcedonius Square, Floriana, Malta	Phone: 00 356 2590 4558 Email: visa.ima@gov.mt
Opening hours:	
TUESDAYS	WEDNESDAYS
9.00 am – 12.00pm – Application Submissions 13.00pm- 14.00pm – Passport Collection	9.00 am – 12.00pm – Application Submissions 13.00pm- 14.00pm – Passport Collection

Once the visa extension will have been granted, students may proceed to apply for a work permit at Jobsplus. The requirements related to the application for a work permit are published by the Employment Licences Unit. By means of this work permit, students may work for a maximum period of 20 hours per week until the expiry of the visa. Jobsplus may be reached by using the following information:

Jobsplus Head Office, Employment Licences Unit, Jobsplus Head Office, Triq Birzebbuga, Hal Far, BBG 3000	Phone: 00 356 2220 1280/ 91 Email: employment-licences.jobsplus@gov.mt
Opening Hours:	
WINTER HOURS (1st October – 30th June)	
Monday - Friday:	08:00 - 12:00
Monday, Tuesday and Thursday:	13.30 – 15.00
SUMMER HOURS (1st July – 30th September)	
Monday - Friday:	08:00 - 12:00

Notes to students

To maintain your eligibility to hold a student visa, you are required to attend all lessons as well as make satisfactory progress in the course you are enrolled in. Absences have to be justified by genuine reasons. If you are sick or unable to attend classes, you must inform your school and provide the relevant certification. Any justified absences from class (e.g. travel) must be approved beforehand by

the school. The latter must be provided with the exact dates when you are going to be absent from class.

Identity Malta may decide not to issue, or renew, a visa if the student fails to attend a minimum of 75% of the lessons. It is the student's responsibility to comply with the conditions of a student visa. Failure to comply with the aforementioned conditions may result in the revocation of the visa and such decision may affect any future visa applications in Malta.

9th April 2018