

# APPLICATION FOR A NEW ELT PERMIT

I am applying for a:

New ELT Permit ☐

Temporary ELT Permit ☐

A temporary permit does not require SEPTT.

## SECTION A: PARTICULARS

WRITE IN BLOCK LETTERS

Name:	Surname:
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	Nationality:
ID/Passport No.:	Date of Birth:
Mobile N°:	
Email:	
Address:	
Postcode:	Country:

### NON-EU NATIONALS ONLY

With your application, please send us a scanned copy of your passport and residence permit.  
If you have a work permit, please include that as well, from both sides.

Work Permit No.:	Work Permit Expiry Date:
Passport No.:	Passport Expiry Date:

## SECTION B: QUALIFICATIONS RELEVANT TO ELT

All international qualifications, with the exception of Cambridge CELTA, Cambridge DELTA and CertTESOL,  
need to be vetted and recognised through MQRIC

WRITE IN BLOCK LETTERS

Title of Qualification	Awarding Body	Grade

Applicants must be 18 years or older, must present this application form, a clean and recent (1 month) Police Conduct Certificate, and possess a) together with either b) and c) or d) from the following qualifications:

- a) A SEPTT certificate issued by the Council or any other speaking proficiency test certificate at a level deemed sufficient by the Council (<https://eltcouncil.gov.mt/septt-sessions/>); SEPTT is not necessary when applying for a Temporary Permit:

**AND**

- b) An MQF level 4 qualification in English (such as A Level, grades A, B, or C) **or** a Test For English Language Teaching (TELT) certificate, issued by the ELT Council (<https://eltcouncil.gov.mt/telt/>)

**AND**

- c) A Teaching English as a Foreign Language (TEFL) Certificate, done at one of the ELT Council approved TEFL Award Accredited Centres (<https://eltcouncil.gov.mt/tefl-cert/>) or a recognised and comparable qualification at MQF level 4.

**OR**

- d) An International Certificate at MQF Level 5 or higher **in English Language Teaching** from an ELT Council approved institution. Some examples of Level 5 qualifications are Cambridge CELTA and Cert. TESOL.

**Payment Details:**

A fee of €15 is applicable. Cash and cheque payments are not accepted.

**ELT Council**

**IBAN: MT50VALL22013000000040024768061**

**Sort Code: VALLMTMT**

Please state **'New / Temporary ELT Permit application'** (as applicable) on the transfer details, and email us the transfer code and bank account holder details.

I understand that the personal data provided on this form will be processed in accordance with the principles of General Data Protection Regulation (EU 2016/679) and the Data Protection Act (CAP440). Personal data will not be shared with third parties without your consent unless authorised by law, or processed for reasons incompatible from those for which it was originally collected. You have the right to access the information being kept about you at any time. For more information, please refer to our Data Protection and Retention Policies found on our website: [eltcouncil.gov.mt](http://eltcouncil.gov.mt)

- ☐ Please tick (✓) this box if you consent to the sharing of your email address and mobile number with Licensed ELT Schools for recruitment purposes. This is not applicable for temporary permits.

I, the undersigned, hereby apply for the issue of a NEW ELT PERMIT in terms of Legal Notice 221 of 2015 and declare that the information provided above is true and correct.

<b>Date:</b>	<b>Signature:</b>
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**Notes:**

Applicants are reminded that the requisites regarding teachers' qualifications are laid down in Legal Notice 221 of 2015 and should be strictly adhered to.

No applications will be accepted if any information is missing.

In the case of foreign qualifications, the applicant must submit qualifications to the Malta Further & Higher Education Authority (MFHEA) for recognition and certification of equivalence prior to the application being considered by the ELT Council. Please visit their website on <https://mfhea.mt/>

NB: The ELT Council may use the information provided in this application to take any necessary action in pursuance of full compliance with Chapter 518 of the Laws of Malta.

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